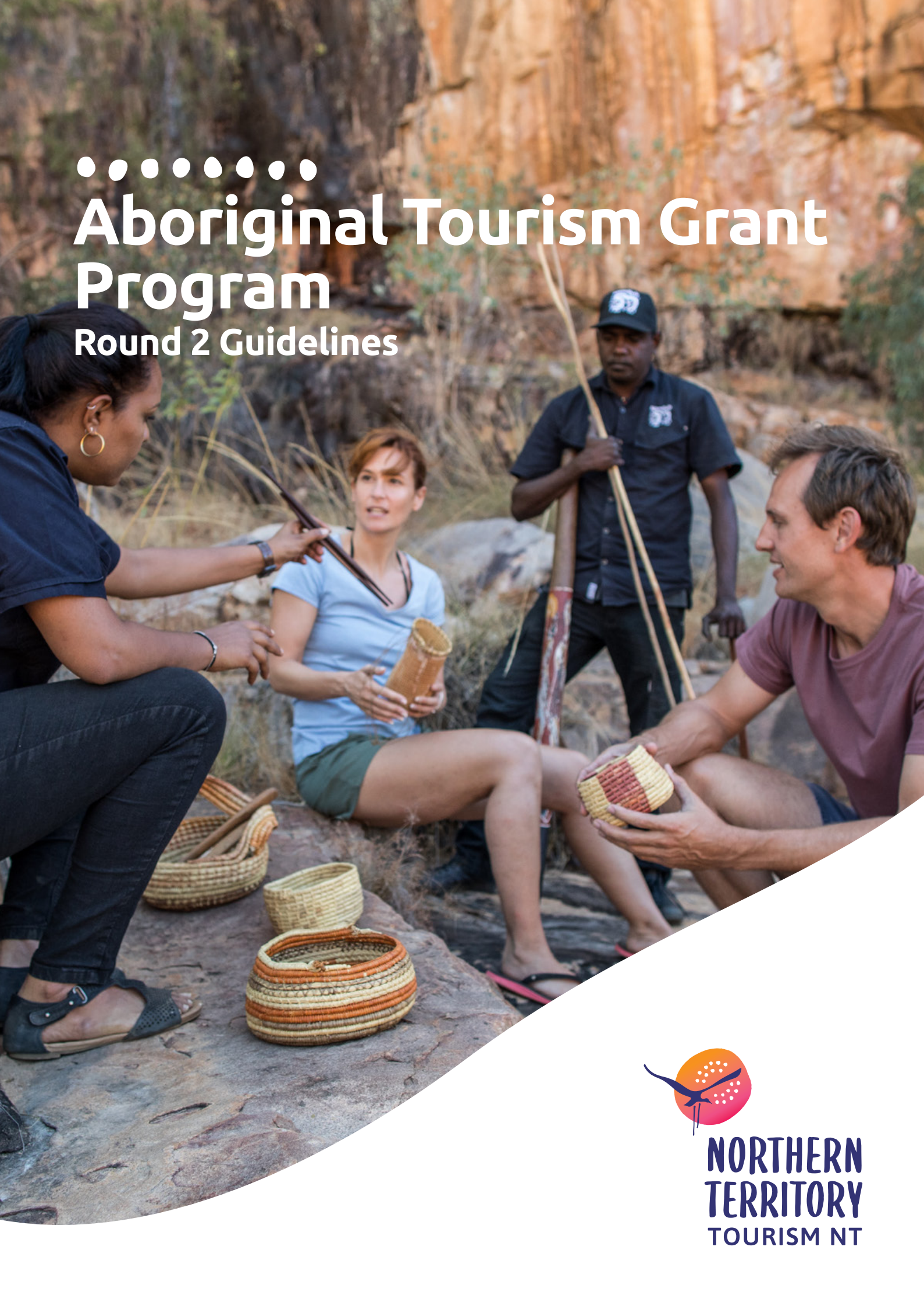


Aboriginal Tourism Grant Program

Round 2 Guidelines



**NORTHERN
TERRITORY**
TOURISM NT



Program overview

Tourism NT is providing \$200,000 of grant funding to enhance Aboriginal Tourism businesses across the Northern Territory.

To be eligible for the Aboriginal Tourism Grant Program (ATGP) Round 2, tourism businesses must be Aboriginal owned (greater than 50% Aboriginal owned) and operating in the NT.

One-off funding of up to \$20,000 (excluding GST) is available per business.

Front cover:
Cultural Tour, Nitmiluk National Park.

This page:
Bawaka, Arnhem Land.

Back Cover:
Ayal Aboriginal Tours, Kakadu.



Guidelines

Successful projects must:

- a) **Deliver benefits to an individual business, multiple businesses or to a region**
- b) **Demonstrate how the project will meet the objectives specified in the *Northern Territory Aboriginal Tourism Strategy* and the *NT's Tourism Industry Strategy 2030***
tourismnt.com.au/en/development/tourism-industry-strategy-2030
tourismnt.com.au/en/development/sector-strategies/aboriginal-tourism
- c) **Provide an itemised project budget accompanied by quotes. Applications without accompanying budget and quotes may not be considered. Quotes and invoices from family or other registered businesses aligned to the applicant may not be accepted**
- d) **Be able to be completed by 30 September 2021**
- e) **Not be dependent on other grant funding applications to enable completion of the project.**

These grants can complement other business focused grants offered by other NT or Commonwealth Government agencies.



Availability

A total pool of \$200,000 (GST exclusive) has been allocated for the program. This is a competitive grant funding program, therefore we encourage all applicants to ensure the guidelines and eligibility criteria are met to give the project the best chance of success.

Should an applicant co-contribute to the total cost of the project the amount should be identified in the application as part of the total project value.

Applications under this program will be considered with reference to other NT Government funding which you may have previously accessed or qualified for. Applicants should provide evidence that local NT suppliers and local content will be used to deliver the project.



Cultural Tour, SEIT Outback Australia.



Eligibility criteria

This program is primarily designed to support Aboriginal owned (greater than 50% Aboriginal owned) and operated tourism business enterprises. To be supported through this program, businesses must:

- have a significant Northern Territory tourism focus
- be legally constituted
- be Australian registered
- currently operate in the NT and employ resident Territorians.

Note: For profit and not for profit organisations are eligible to apply.

Agencies of Government and Regional Tourism Organisations are not eligible to apply.

Successful applicants from ATGP Round 1 are not eligible to apply.

Eligible projects and activities

As a guide, examples of projects and activities may include (but are not limited to):

1. Small infrastructure development upgrades which enhance the Aboriginal tourism offering
2. Contributions towards planning documentation (i.e. business plan, feasibility plan, master plan)
3. Interpretation development projects and activities (i.e. signage, interpretation plan, guiding manuals). Any road signage must align to national standards and requirements of the Department of Infrastructure, Planning and Logistics.

Ineligible activities

Applications will not be accepted for:

- Activities that have commenced before the grant has been approved
- Upgrading or developing facilities predominantly for local community use or where there is no clearly defined visitor benefit
- Marketing, advertising, product promotion activities, regular repairs and maintenance or travel
- Administrative or running costs that are normally the responsibility of a business (e.g. rent, insurances, auditing and finance costs etc.), state or territory administration or local council charges
- Wages or salaries for an applicant's employees
- The purchase or lease of mobile/ portable assets including, but not limited to, computers (e.g. desktops or laptops), motor vehicles (e.g. cars, buses or motorcycles), and boats
- Purchase or lease of real estate of any type.

Applications will not be accepted where an applicant has not fully acquitted any previous funding from the Department of Industry, Tourism and Trade.

Please take care to ensure ineligible activities are not included in any application as this will preclude further consideration.



Indicative dates

Opens for applications

Thursday 12 November 2020

Closing date for applications

Midnight Friday 29 January 2021

Consideration of projects

February 2021

Notification of successful recipients

Late February 2021

Funding agreements finalised

March 2021

First payment

On receipt of signed funding agreement



Banubanu Beach Retreat, Bremer Island.

Final date for project to be completed

By 5pm 30 September 2021

Final acquittal and report due

30 November 2021

Second and final payment

1 December 2021 or upon receipt of
acquittal and final report

These dates are indicative and may be changed if necessary (for example, if a larger than anticipated volume of potential projects are received). Projects may be supported that have been identified through this or another process.



Nomination process

We encourage you to contact the Aboriginal Tourism Sector team to discuss your application or seek further details and information on **08 8951 8518**.

All applications to be submitted via the Grants NT portal only. Businesses can register online via: **grantsnt.nt.gov.au**

Handwritten submissions will not be accepted.

Approval of the appropriate Land Council or other land management authority must be provided as part of the application (if applicable).

Quotes detailing the cost of the proposed project and/or activity to be included as part of the application.

Further discussions with applicants may be required to confirm details in the nomination form and/or supporting documents. The NT Government may conduct credit checks and other due diligence processes as part of the assessment process.

An email confirmation will be sent within two working days of receipt of each application. Should confirmation not be received, applicants are encouraged to phone **08 8951 8518** to check progress of the nomination form.

Assessment criteria

Eligibility of projects will be assessed based on alignment with the criteria detailed at section 1 on page 5. Applicants must be able to demonstrate how the nominated project or activity will meet the outcomes specified in the *Northern Territory Aboriginal Tourism Strategy* and the NT's *Tourism Industry Strategy 2030*.

In accordance with its Buy Local policy, the NT Government is committed to the development of business and industry in the NT and supporting Territory enterprises. Except where it is impractical for technical reasons, projects should use contractors available within the NT and source services, supplies and materials from within the NT.

Maruku Arts, Uluru Kata Tjuta National Park.



Funding agreement

A legally binding funding agreement will be entered into between the Northern Territory Government and successful applicants. The terms and conditions of the agreement will be determined based on the nature of the activity proposed. The agreement will set out:

- The rights and obligations of the Northern Territory Government and the funding recipient
- Requirements with respect to “buy local” provisions and cash co-contribution, noting if these conditions (where applicable) are not met during project acquittal, applicants will be required to repay grant funding to the Department
- Quote/s detailing the cost of the activity or project as outlined in the grant funding application
- Reporting and funding acquittal requirements
- Requirements for recognising NT Government support and promotional obligations arising from receipt of funding. Applicants should note details of successful funding recipients will be advised publicly and recorded in the Department of Industry, Tourism, and Trade’s annual report
- Professional indemnity insurance requirements.



Payment of funding

Successful recipients will receive their funding via two payments. The payments will be made as follows:

First payment

Successful recipients will have 30 days from notification to accept the funding offer. Half of the funding will be paid to the successful recipient on receipt of the signed funding agreement and a signed statutory declaration to confirm the applicant is project ready and will meet the guidelines of the grant program.

Second payment

The remaining funding will be paid on receipt of accepted acquittal documents including a final report attaching photos and images of the project/s, copies of invoices, permits and insurances. The panel may include special conditions such as evidence of financial contribution, permits in place or project support from third parties (such as Parks & Wildlife NT) which may be imposed as a condition of releasing any funding payments.

Requests for variations

Once a funding agreement has been signed, successful recipients may find that their project needs to alter. Any variations to approved funding by recipients must be requested in writing.

The selection panel will consider minor variations to successful projects such as:

- minor variation to the project completion date
- minor variation to the materials used
- minor total budget variations.

Requests for a major variation to successful projects will not be considered. For example if a project is approved to implement new signage and landscaping, the project cannot be varied to build a new shed.

Requests for a major variation to successful projects budgets may be considered. For example, if a project is approved to receive a \$20,000 contribution towards a project worth a total \$100,000 spend, a review of the funding offer will be made if the total project cost is revised to \$50,000.



Further Information

For further information please contact the Aboriginal Tourism team at:
strategy.tourism@nt.gov.au or telephone 08 8951 8518

A copy of these Guidelines is available at:
tourismnt.com.au/industry-toolkit/grants-funding/aboriginal-tourism-grants

Tourism NT's corporate website **tourismnt.com.au** is a valuable resource for accessing information to support applications, including tourism research and strategies.



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