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| **<< Insert your logo >>** |

**Transport**

Our sustainability actions

**<< Insert your business name >>**

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| Our first steps: |  |
| Create a safe and accessible culture for staff carpooling using simple methods such as an expression of interest list on your staff noticeboard. |[ ]
| Set up a secure area for staff and visitors to safely store and maintain their bicycles. Can you also provide storage and shower facilities? |[ ]
| Provide hire or free loan bicycles for your visitors. |[ ]
| Display signage or provide clear, accessible information to visitors about public transport options. |[ ]
| Educate visitors about packing light to reduce fuel consumption. Send them an email prior to their arrival or add a sustainability page to your website. |[ ]
| Include information on your website about how travellers can make low impact choices as they embark on their journey to reach you. |[ ]